




CANDIDATE RESUME

Pursuant to a resolution adopted by the High Court, membership of the High Court will be restricted to only one member from any family.¹

Office Sought: High Court Trustee		
SECTION A: PERSONAL PROFILE		
1. Full Legal Name: Erin Donnay		
2. Court Name/Number ^A : St. Anthony Court #743		
3. Membership Date ^B : May 17, 2011		
4. Are you a Catholic Order of Foresters member in good standing and a practicing Roman Catholic in union with Rome as defined in the Order's Constitution and Bylaws? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
5. Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
6. Current Address: 15310 County Road 48, Kimball, MN 55353		
7. Marital status: Married	7a. Spouse name: Kevin Donnay	
8. Have you ever been separated or divorced? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", explain below.		
9. Email: erin.donnay@gmail.com		
<p>^A According to Section 13 of the <i>Constitution and Bylaws</i>, "No more than one High Court member may be a member of the same local court. No more than two High Court members may come from the same jurisdiction."</p> <p>^B According to Section 13 of the <i>Constitution and Bylaws</i>, "A High Court officer or trustee/director candidate must have been a member in good standing for two full years before nomination."</p>		
SECTION B: EDUCATION, COURT EXPERIENCE		
School Name	City/State	Graduate Degree/Certificate
1. High: Kimball Area	Kimball, MN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Diploma
2. College: St. Scholastica	Duluth, MN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No BA & MBA
2a. If you received a college education, provide your field of study and major:	Field of study Business	Major Business Admin.
3. Other: Liberty University - Currently Enrolled for Doctorate of Strategic Leadership <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Doctorate		
4. List prior Catholic Order of Foresters offices held, including all jurisdiction/state and/or local court titles and dates. Attach additional paper for more space.		
High Court Trustee (2021 - Present) St. Anthony Court 743 Recording Secretary (2019 - Present) St. Anthony Court 743 Youth Director (2015 - Present)		

¹Family is defined as parent, child, grandchild, grandparent, sibling, and in-laws of any of the previous individuals.



SECTION C: PROFESSIONAL, OCCUPATIONAL AND BUSINESS AFFILIATIONS

1a. Provide name of your current employer and occupation.

Self Employed Dairy Farmer & Homeschool Instructor

1b. Provide a brief narrative of your current occupational role and responsibilities.

My husband and I are the owners of a certified organic dairy farm. Twice each day we milk our herd of 70 cows. Our 6 children assist us in farming. We do not have any employees so all of the work is completed by our family. I have homeschooled our children since 2007.

1c. List your employment history for the last five (5) years.

Kevin and Erin Donnay Dairy - Owners (2004- Present)
 Catholic Order of Foresters High Court Trustee (2021 - Present)
 Homeschool Consultant & Test Administrator (2012 -2020)

2. List all current professional, occupational and/or vocational licenses you hold.

Associate Life Management Institute (ALMI)
 Fellow Life Management Institute (FLMI) Level 1 Certificate
 Minnesota 4-H Judge Certification

3. Provide details of any affiliation or association you (or your spouse) have with another insurer or fraternal organization.

Catholic United Financial members - Erin and Kevin Donnay

4. Briefly state why you are qualified for the position you seek. Why would you be an asset to the Order? Use additional paper for more space.

Please See Attached Document.



SECTION D: GENERAL KNOWLEDGE OF FRATERNAL BENEFIT SYSTEM OPERATIONS	
1. Do you possess a general knowledge of the Fraternal Benefit System?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Do you possess a general knowledge of the Order's fraternal workings?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Do you possess a general insurance management knowledge?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Do you possess a general investment management knowledge?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5. Are you free to travel on the Order's business?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6. Do you have the time to devote to completing the orientation and educational training as required by the High Court?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7. Do you understand that failure to comply with all orientation and educational training as required by the High Court within twelve (12) months of taking office will result in the forfeiture of your elected High Court position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8. Do you have a valid Driver's License?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9. Are you prepared to devote the necessary time to fulfilling your responsibility as a High Court Trustee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
10. Are you familiar with COF's life insurance and products?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11. Are you familiar with the core characteristics, key competencies, and desired experiences required by the High Court?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
12. Do you possess one (1) or more of the characteristics, key competencies, and desired experiences as set forth by the High Court?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
13. List all characteristics, key competencies, and desired experiences that you possess.	
Please See Attached Document.	

Continued on next page



CANDIDATE RESUME

14. Are you familiar with COF's mission?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
15. Do you support COF's mission?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16. Describe in narrative form how you support COF's mission.	
<p>The first page in my High Court binder is our COF Mission Statement and Principle Guides. When making decisions, I keep that page handy as a reminder of my purpose on the High Court. As a High Court Trustee, I have the fiduciary responsibility to make sure COF has the financial security to be able to pay in the future what is promised on the new policies written today. As an active fraternalist in my local court, I participate in the opportunities for spiritual, social, and charitable growth that impact my rural community. The events and activities have changed over the years, but the importance of supporting those opportunities and their impact has not changed in the past 127 years since my local court's inception.</p>	



SECTION E: AUTHORIZATION AND CERTIFICATION

I attest the above information is true and complete to the best of my knowledge.

I voluntarily authorize Catholic Order of Foresters to verify any information deemed necessary and to contact any individuals, schools, organizations, or investigative agencies.

This resume and accompanying photograph may be reproduced and distributed to the Catholic Order of Foresters Nominating/Election Committee, High Court officers and accredited National Convention delegates.

I further understand that all candidates are permitted to prepare a video, not to extend longer than three (3) minutes in length, that will be posted online to the catholicforester.org website. The video, which must be submitted by the deadline, may be accessible for viewing by Catholic Order of Foresters members, High Court officers and accredited National Convention delegates, and other visitors to the website.

Full Legal Name: Erin Donnay

Full Legal Signature



E-SIGNED by Erin Donnay
 on 04/15/2024 14:52:29:29 CDT

Date

April 15, 2024

CANDIDATE VIDEO

You may create and submit an optional video of yourself, not to extend longer than 3 minutes in length, that will be posted to the catholicforester.org website.

Your video must be submitted by July 8, 2024, to be reviewed for compliance with the stated 3-minute time length.

All posted videos may be accessible for viewing by Catholic Order of Foresters members, High Court officers and accredited National Convention delegates, and other visitors to the Catholic Order of Foresters' website.

To submit your video, please visit and click the hyperlink at catholicforester.org/2024-convention-landing-page.

CANDIDATE PHOTO

Please attach or upload a 3 x 5-inch or 4 x 7-inch digital professional photos of yourself by July 8, 2024. Your submitted photo will be placed on the first page of the Candidate Resume and may be used on the Catholic Order of Foresters' website and other Convention and Order-related materials.

To submit your photo, attach it when submitting this application. To submit your photo at a later date, visit and click the hyperlink at catholicforester.org/2024-convention-landing-page.

NOMINATING/ELECTION COMMITTEE CANDIDATE APPROVAL

Signature

Date

David E. Huber



SECTION F: ADDITIONAL INFORMATION

Use this space to provide additional information.



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Use this space to provide additional information.

Erin Donnay

15310 County Road 48, Kimball, MN 55353

(320) 398-6370 erin.donnay@gmail.com

EMPLOYMENT EXPERIENCE

CERTIFIED ORGANIC DAIRY FARMER 2004-PRESENT

Owner and Operator

15310 County Road 48, Kimball, MN 55353

Responsible for daily chores of setting up, milking, and cleaning up after milking time, feeding and watering animals, securing fences, bringing cows home from pastures, relief milking for my husband, assisting with newborn calves, taking care of medical issues with cows and calves, and all other tasks as needed.

HOMESCHOOL MOTHER AND INSTRUCTOR 2007-PRESENT

Responsible for teaching all required and elective subjects of study to 6 children, maintaining proper documentation and recordkeeping, administering yearly standardized tests, filing proper yearly documentation with local school district, ordering curriculum, attending seminars and workshops, and scheduling all activities and sporting events.

CATHOLIC ORDER OF FORESTERS HIGH COURT TRUSTEE 2021-PRESENT

Responsible for knowing the organization's mission, policies, programs, and needs as well as understand its collective purpose; reading and understanding financial statements and board materials in advance of meetings; serving as active advocates and ambassadors; preparing for, attending, and participating in board and committee meetings; engaging in learning opportunities; upholding the legal duties and laws regarding nonprofit governance; following the organization's bylaws, policies, and board resolutions; and maintaining confidentiality about all internal matters of the organization.

HOMESCHOOL CONSULTANT AND TEST ADMINISTRATOR 2012-2020

Owner and Operator

15310 County Road 48, Kimball, MN 55353

Responsible for administering 3 types of norm referenced standardized achievement tests to homeschool children ages 7 to 16, communicating results to parents, providing proper documentation, consulting about future options for parents and students, advertising services, scheduling appointments, banking, record keeping, answering questions regarding Minnesota Homeschool Laws, and all other tasks as needed.

Erin Donnay

15310 County Road 48, Kimball, MN 55353

(320) 398-6370 erin.donnay@gmail.com

EMPLOYMENT EXPERIENCE (CONTINUED)

MANAGEMENT TEAM 2000-2012

Wright County Journal Press and The Drummer
P.O. Box 159, Buffalo, MN 55313

Responsible for inserting, typesetting, proofreading, financing, designing web site, accounting, banking, recruiting, hiring, training, handling all insurance and 401K benefits, public relations, and other tasks assigned by the publisher.

EDUCATION

Liberty University, Lynchburg, Virginia
Doctorate of Strategic Leadership – Currently In Progress

The College of Saint Scholastica, Duluth, Minnesota
Master of Business Administration in Leadership and Change (MBA)

The College of Saint Scholastica, Duluth, Minnesota
Bachelor of Arts
Business Communication major, Graphic Design concentration

COLLEGE HONORS

Dean's List Scholar (3.75 to 4.0)
Participant in Honors Program

CERTIFICATIONS

Associate Life Management Institute (ALMI)
Fellow Life Management Institute (FLMI) Level 1 Certificate
LOMA

Global Project Management Certificate
The College of Saint Scholastica, Duluth, Minnesota

Minnesota 4-H Judge Certification
University of Minnesota

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CATHOLIC ORDER OF FORESTERS LEADERSHIP

High Court Trustee 2021-Present
Catholic Order of Foresters St. Anthony Court 743 Youth Director
2015-Present
Catholic Order of Foresters St. Anthony Court 743 Recording Secretary
2019-Present

PARISH INVOLVEMENT

Parish Website Designer and Maintenance 2007-Present
Faith Formation Teacher 2009-Present
Youth Activities Volunteer 2009-Present
Parish Facebook Administrator 2010-Present
Parish Festival and Fish Fry Committee 2011-Present
Education Committee Member 2012-2015, 2022-Present
Rosary Leader 2012-Present
Council of Catholic Women Historian 2012-Present
Music Leader (Choir & Flute) 2015-Present
Sacramental Marriage Preparation Mentor Couple 2017-Present
Area Catholic Faith Community Representative 2019-Present
Vacation Bible School Coordinator 2009-2020

COMMUNITY INVOLVEMENT

Kimball Kruisers 4-H Club Volunteer 2010-Present
Meeker County 4-H Volunteer 2010-Present
Minnesota 4-H Volunteer 2010-Present
Stearns County Adopt A Highway Volunteer 2015-Present
Kimball Wrestling Booster Club Volunteer 2016-Present
Kimball Senior Scholarship Organization Member and Secretary
2017-Present
Meeker County 4-H Ambassador Adult Advisor 2018-Present
Maine Prairie Theatre Company Choreographer 2022-Present
Kimball Wrestling Booster Club Treasurer 2023-Present
Kimball Kruisers 4-H Club Key Leader 2017-2023
Buffalo Area Chamber of Commerce Secretary and Board Member
2002-2006