



BRINGING CATHOLIC VALUES TO LIFE  
**CATHOLIC ORDER OF FORESTERS**  
A CATHOLIC FRATERNAL BENEFIT LIFE INSURANCE SOCIETY SINCE 1883  
355 Shuman Boulevard, Naperville, IL 60563-1270  
800-552-0145 | catholicforester.org

OFFICE OF  
HIGH SECRETARY

**BETTY K. FIEGEN**

October 5, 2023

ANGELINE POWERS  
CHIEF RANGER  
HOLY FAMILY COURT 0001  
1234 PAPER ST  
NAPERVILLE, IL 60563

**HOLY FAMILY COURT 0001**

As of September 30, 2023, your local court contains **1,279 regular adult members** and is in compliance.

Your local court is approved to elect **5 delegates** and **5 alternate delegates** for the Illinois Jurisdiction Convention.

Dear Angeline,

According to section 66 of Catholic Order of Foresters' *Constitution and Bylaws*, each local court within a Jurisdiction is required to hold a regular meeting for electing delegates and alternates to attend the Jurisdiction Convention. Per sections 67 and 68, only regular adult members who carry an Insurance Certificate (or Annuity Contract), are in good standing with their court, and a Catholic in union with Rome in the convention year may be considered when determining the elected delegates and alternates.

Before any delegates can be elected, each local court must give no less than ten days' notice to their adult members of the date, time, and place of the election. For local courts to efficiently notify all members of the opportunity to serve as a Jurisdiction Convention delegate or alternate, details were printed and distributed in the Fall 2023 *Catholic Forester* magazine. Members were directed to visit the main [catholicforester.org](http://catholicforester.org) website's Convention section for local court meeting information.

**For all upcoming Jurisdiction Conventions, all delegates and alternates must have their own email address, a desktop or laptop device, and preferably a smartphone or similar communication device with push notifications. If an elected member does not have any of the above listed items, he or she disqualifies themselves from serving as a convention delegate. No exceptions.**

Section 65 of the *Constitution and Bylaws* provides for local court Jurisdiction Convention representation based on the following adult membership counts, as of September 30, 2023. Each local court with adult membership numbering:

- fewer than 20 adult members are not entitled to send delegates.
- between 20 and 150 may elect 1 delegate and 1 alternate.
- between 151 and 300 may elect 2 delegates and 2 alternate delegates.
- between 301 and 550 may elect 3 delegates and 3 alternate delegates.
- between 551 and 800 may elect 4 delegates and 4 alternate delegates.
- 801 or more may elect 5 delegates and 5 alternate delegates.

Following your local court's meeting and election, complete the enclosed Delegate and Alternate Delegate Credentials form (Form-115) with the name(s) for the number of delegates and alternates indicated at the top of this letter. Return the form in the postage-paid preaddressed envelope or visit [catholicforester.org](http://catholicforester.org) and select menu items "For Members" and "National Convention" and click the Form 115 hyperlink.

If you have any questions, please contact Vice President of Fraternal Judy James at 800-552-0145, extension 4937 or [jjames@catholicforester.org](mailto:jjames@catholicforester.org).

Thank you,

Betty K. Fiegen  
High Secretary

Enc.

(10/23) 24-23LCM-01



# DELEGATE AND ALTERNATE DELEGATE CREDENTIALS

**Section 65 of the Constitution and Bylaws provides representation as follows:** Each local court with an adult membership between 20 and 150 will elect 1 delegate and 1 alternate delegate, 151 and 300 will elect 2 delegates and 2 alternate delegates, 301 and 550 will elect 3 delegates and 3 alternate delegates, 551 and 800 will elect 4 delegates and 4 alternate delegates. Local courts with more than 801 adult members or more will elect 5 delegates and 5 alternate delegates.

Only adult members carrying Insurance Certificates and in good standing will be considered when determining the number of eligible delegates and alternate delegates a local court can elect.

This certifies the following members, representing Catholic Order of Foresters Court \_\_\_\_\_  
Local Court Name and Number  
 were elected as delegate(s) or alternate delegate(s) to the \_\_\_\_\_  
Jurisdiction Name Jurisdiction Convention  
 held in \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.  
City, State Day Month

DELEGATE INFORMATION	
<b>DELEGATE 1</b> Full Legal Name	
Address (Street, City, State, ZIP)	
Cell	Email
<b>DELEGATE 2</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email
<b>DELEGATE 3</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email
<b>DELEGATE 4</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email
<b>DELEGATE 5</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email

ALTERNATE DELEGATE INFORMATION	
<b>ALTERNATE DELEGATE 1</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email
<b>ALTERNATE DELEGATE 2</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email
<b>ALTERNATE DELEGATE 3</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email
<b>ALTERNATE DELEGATE 4</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email
<b>ALTERNATE DELEGATE 5</b> Full Legal Name	
Address (Street, City, State, Zip)	
Cell	Email

## CERTIFICATION

The above named were elected to attend the Jurisdiction Convention in accordance with the Catholic Order of Foresters *Constitution and Bylaws* and rules adopted by the High Court. Each delegate and alternate delegate shall: 1) be in good standing with the above named local court, 2) a Catholic in union with Rome at the time of the convention, 3) have their own personal email address, 4) have access to a computer or electronic device if the said Jurisdiction Convention is held electronically (or remote) or if elected to serve as a delegate or alternate delegate to Catholic Order of Foresters 2024 National Quadrennial Convention, and 5) have or own a smartphone or similar communication device with push notifications.

Chief Ranger Signature

Recording Secretary Signature

**Submit form no later than 10 days following the election of delegates and equal number of alternate delegates.**