



# CERTIFICATE OF MERIT AWARD RECOMMENDATION

## PURPOSE

The Certificate of Merit recognizes adult Catholic Order of Foresters (“COF”, “the Order”) members who, in an outstanding way, have contributed to the advancement of the Order on the local court level.

## QUALIFICATIONS

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1. During a calendar year, a local court may recommend only one qualified member.  Yes  No  
 If a local court contains 500 or more adult members, two qualified members may be nominated for that calendar year. Are there more than 500 members?

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  2. Does the local court have all forms completed and submitted to the High Court:  Yes  No  
 Annual Audit, Bond Application, Documentation Report, Fraternal Activities Report, Officer Card, and IRS-990-N Tax Form?

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  3. Candidates who already received the Legion of Honor, Third Degree may not receive the Certificate of Merit Award. Is the candidate an adult member who already holds the Legion of Honor, Third Degree?  Yes  No

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  4. Has the candidate been a COF member for 3 or more consecutive years?  Yes  No
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**Complete and submit to the High Court at least 90 days prior to anticipated presentation.**

Candidate Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Local Court Name and Number \_\_\_\_\_

Local Court Location \_\_\_\_\_

Number of adult members \_\_\_\_\_ Date of last Merit Award \_\_\_\_\_

**This recommendation form must be signed by two local court officers.**

Date \_\_\_\_\_  
mm/dd/yyyy

Officer Signature \_\_\_\_\_ Title \_\_\_\_\_

Officer Signature \_\_\_\_\_ Title \_\_\_\_\_

Presentation date \_\_\_\_\_ Function \_\_\_\_\_

**Send certificate to:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

High Court use only		
	Approved by	Date
Fraternal Department		



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1. Number of Local Court meetings per year: \_\_\_\_\_

**Attach an additional sheet of paper if you need more space for your responses.**

2. List the candidate's local court and fraternal activity responsibilities, duties, and leadership roles.

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3. List any additional fraternal activities or roles the candidate serves at church and in the community.

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4. Explain why this candidate is being recommended for the Certificate of Merit Award.

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